



Jawaharlal Nehru Govt. Engineering College
Sundernagar, Distt. Mandi (H.P.)-175018
Phone No. 01907-267199, 267688
Website: [http:// www.jngec.ac.in](http://www.jngec.ac.in) Email: jngechp@yahoo.co.in

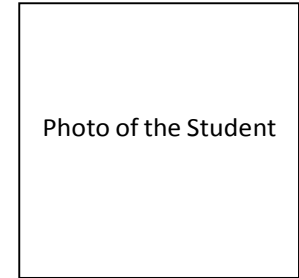


BOYS HOSTEL ADMISSION FORM
(Applicable only for One Year i.e. Academic Year: 2023-2024)

NEW /REGLAR STUDENT

APPLICATION NO. (FOR OFFICE USE ONLY).....
DATED:

1. Name of Student (In block letters)
2. Parent/ Guardian Name.....
3. Parent/ Guardian Ph no.
4. Parent/Guardian Email Id.
5. Name of the Admitted Programme : B.Tech
6. Department and Semester
7. Student's Mobile No.
8. Category -.....
9. Blood Group.....
10. Date of Birth.....
11. AADHAR No.
12. Mode of Admission: JEE Main/HPCET/Direct Entry(10+2)/Lateral Entry.....
13. Educational Qualification:



S.N.	Examination Passed	Board/University	Year of Passing	Percentage/ CGPA of Marks Obtained
1.	Intermediate (10+2)			
2.	Diploma (If Applicable)			
3.	B.Tech CGPA up to last semester (Applicable for regular 2 nd /3 rd and 4 th year student)			
	Total number of active backlogs upto last semester			

14. (a) Address for Communication (b) Permanent Address
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15. Names & Addresses of Local Guardians and Visitors & their Relationship with the Candidates
1.
 2.

ADMISSION VERIFICATION CERTIFICATE FROM CONCERNED DEPARTMENT HOD (ONLY FOR REGULAR 2ND, 3RD & 4TH YEAR STUDENTS)

Ms/Mr. is a regular student of (Semester, Session) in the Department of
The present CGPA of the student upto last Semester is _____. The student has total number of active backlogs.

Date:

Place:

**Head of Department
(Signature & Seal)**

DECLARATION BY THE CANDIDATE

Ison/daughter ofdeclare that:

1. All the filled entries are correct & true.
2. I am not suffering from any serious/communicable/infectious disease.
3. I shall abide by the rules and regulations of the hostel from time to time.
4. I will behave decently with all wardens, matrons, office staffs and co-mates of the hostel.
5. I have not taken part in any activity subversive of law and have not been devoid by any University/Institution for seeking admission or appearing in examination. I also declare that I have never been devoid/rusticated/expelled by any University/Institution for being indulging in any unwanted/unlawful activity.
6. If I am found responsible for damage to hostel property, fine shall be recovered from me or from my caution money. In case if individual responsibility cannot be fixed, then collective fine may be imposed on me by the Institute.
7. I also understand that if I am found guilty of misconduct/misbehavior/indiscipline, I will be expelled immediately without prior intimation from hostel and will be responsible for any action taken by Institute authority and that will be binding on me.
8. I declare that I have gone through all the regulation, rules and procedures for the admission in Institute hostel and as applicable from time to time I shall abide by all such regulation, rules and procedures.

Date:

Place:

Signature of the Student

DECLARATION BY PARENTS/GUARDIANS

Iparent/guardian ofhereby declare that:

1. My son/daughter will follow the rules and regulation of the Institute hostel system.
2. I will be fully responsible for the conduct and behaviour of my son/daughter during his/her stay in the hostel and he/she will not be involved in any act which comes under indiscipline. If he/she is found to be involved/indulged in any such activities, then as per Institute norms, the disciplinary action will be taken against him/her.
3. In case of the medical need/exigency of my son/daughter I fully authorize the Hostel/ Institute authorities to take appropriate decision and act accordingly. I will not raise any objection on the decision taken by authorities. In case of any expenses incurred for providing medical facilities to my son/daughter, I will make full payment immediately. Also I commit that myself or any authorized person by me will reach to the hostel to take charge of my son/daughter within 24 hours from the intimation of any medical issue related to my son/daughter. If I don't attend my son/daughter without assigning cogent reasons, I will be fully responsible for his/her health condition/consequences/situation.
4. If the medical fitness certificate provided by my son/daughter is found false or is hidden any chronic/long medical information/history, the admission of my son/daughter in hostel may be cancelled by hostel authority.
5. I will be fully responsible for the whereabouts of my son/daughter during the weekends when he/she will go out from the hostel for academic/non-academic purposes as well as whenever he/she will be visiting home. I assure that in both cases, he/she will maintain hostel timings. In case, any mishaps happen to him/her, I will be solely responsible for his/her activities/ situations/ consequences.

Date:

Name & Signature of Parents/Guardian

Place:

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WhatsApp Contact Number:



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Procedure for Hostel Admission

1. All students seeking admission in the hostel are required to submit duly filled in hostel admission form with all the required enclosures.
2. The allotment of hostel accommodation will be done on the merit basis and depending on the capacity/availability of the rooms.
3. Only after the recommendation of Hostel Allotment Committee, the applicant can deposit the hostel fees within the given date and time. If any applicant fails to deposit the fees within the given date and time, his/her admission will be cancelled automatically.
4. The room in the hostel will be allotted only after the verification of hostel fee receipt and other relevant documents.
5. Students should report to Hostel Superintendent within the time frame mentioned by the Hostel Allotment Committee, otherwise hostel authorities will have the right to cancel the admission.
6. Hostel residents are required to follow the rules and regulations prescribed for them. The copy of the rules and regulation are displayed on the notice board of all the Hostels.
7. Failure to observe discipline or violation of any rule may make a student liable to disciplinary action, which may result in expulsion from the Hostel.
8. The hostel administration reserves the right to refuse admission to any applicant without assigning any reason.
9. The allotment of the hostel accommodation is valid only for one academic year, ending on the last day of your regular examinations.
10. The preference will be given for allotment of rooms in hostel for Specially-abled student, if he demand so.

NOTE: - HOSTEL SEATS ARE LIMITED

Check list of the Documents/Photographs required for Hostel Admission

1. Prescribed completed hostel admission form along with declaration.
2. Copy of Admission Letter and College Fee Deposit Receipt (Applicable for 1st year/ Lateral Entry Students)
3. College Fee Deposit Receipt and Copy of Mark Sheets of all previous semesters (Applicable for regular 2nd/3rd and 4th year student)
4. 02 No. Passport size Photographs of Applicant.
5. Copy of the AADHAR Card.

For any further enquiry related to hostel admission, the Hostel Clerk and Hostel Superintendent can be contacted during the office hours.



General Rules of Hostel

- 1. The allotment of the hostel accommodation is valid only for one academic year, ending on the last day of your regular examinations.**
2. Students have to bring their own mattress, blanket, quilt, bed-sheet, and pillow. Institute will provide only study table, chair, steel almirah and bed.
3. Students have to mark their attendance daily on the biometric machines available in the boy's hostel. Hostel biometric attendance timing will be between 8:00 pm to 10.00 pm. No student will be allowed to leave the hostel after the marking of biometric attendance.
4. Students have to clear the mess bill of previous month by depositing the monthly mess bill amount with the Mess Manager before 7th day of next month. If the hostellers do not deposit the mess fee in due time, the Hostel Superintendent will issue a Show Cause notice to the concerned student. In case, the student does not submit his/her reply and dues in due course of time and do not show his/her willingness to deposit the requisite amount, the appropriate action including expulsion of the hostellers from the hostel can be taken by the competent authority.
5. Minimum five (05) days mess off in a sequence can be given to the students, excluding vacations, if mess supervisor is informed one (01) day prior by the students. No mess off for period less than 5 days will be allowed. Students are also allowed to take mess off during vacations as notified by the Institute affiliating university.
6. Before applying for mess off, student should take due approval from the Hostel Superintendent.
7. Every student residing in the hostel must dine in the hostel mess only. Individual/group cooking in the room is strictly prohibited. If found, suitable disciplinary action will be taken including expulsion from the hostel.
8. No hostel inmates will be allowed to leave the Hostel/Institute Campus without the prior permission of Hostel Superintendent.
9. Disciplinary action will be taken to the hostel inmates for their misbehaviors/misconduct to any Warden/Superintendent/ Office staffs/Co inmates and may result in expulsion/denial from the readmission of hostel in the coming/next academic session.
10. The Student, whether leaving the hostel on his own or expelled from the Hostel in the midst of the session, will not be entitled for any refund/ claim for the Hostel Rent and other hostel charges. Only Hostel Security Fess will be refunded.
11. In case of illness, the parents will be informed by the hostel authorities and they are required to report at hostel within 24 hours, failure to which the hostel authority will not bear any responsibility of the concerned student. In any case, if their parents don't attend their son/daughter without assigning cogent reasons; the hostel/University authorities may cancel their admission in the hostel.
12. For damage to hostel property, the students will be fined, so as to recover the cost of damaged property, by the Institute. The fine shall be recovered from the students and if not possible, then it will be recovered from the caution/security money. In case individual responsibility cannot be fixed, then collective fine can be imposed by the Institute accordingly.
13. The Institute shall not be held responsible for any kind of loss or damage of the personal belongings of the residents. They have to use their own locks in their rooms and take care of their personal belongings.
14. Electric heaters are not allowed in the Hostel, in case if anyone is found using heater, he will be expelled from Hostel.