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**MINUTES OF THE MEETING OF THE STUDENTS WELFARE COMMITTEE HELD
ON 25.06.2021 AT 11.00 AM UNDER THE CHAIRMANSHIP OF
DR. S.P.GULERIA, DIRECTOR -cum- PRINCIPAL, JNGEC, SUNDERNAGAR**

A meeting of the Students Welfare Committee was held on **25.06.2021 at 11.00 AM** in the Committee Room of the College under the chairmanship of Director-cum-Principal, JNGEC, Sundernagar and the following officers/officials and students CR attended the meeting through online/offline mode:

Official Members :-

A. Academic side

1. Dr. Rajeev Khanduja, Prof. ME{Dean Student Welfare} (through online mode)
2. Dr. Himanshu Monga, Prof.ECE (Dean Academic)
3. Sh. Anil Kanwar, TPO
4. Dr. Champa Verma, OIC(AS&H) (online mode)
5. Sh. Parveen Kumar, OIC Textile Engg.Deptt. (online mode)
6. Smt. Bedatrayee Saha, OIC Civil Engg.Deptt.

B. Administration side

1. Sh. Jagdish Kumar, D.C.(F&A)
2. Sh. Ravinder Sharma, Supdt. Grade-I
3. Sh. Sanjeev Kumar, P.A. to Director
4. Sh. Gopal Singh, Jr. Auditor

Students Representatives (Connected Online)

Sr. No.	Name of CR's	Roll No.	Mobile Number	Branch/Semester
1.	Mr. Tanisha Gautam	20010101061	8219377536	1 st Year Civil Engg.
2.	Mr. Ayush Kaplex	20010101025	7876712050	1 st Year Civil Engg.
3.	Ms. Kanika Thakur	20010104027	7876829190	1 st Year ECE.
4.	Mr. Achyut Kaushal	20010104004	8019808896	1 st Year ECE.
5.	Mr. Sahil Pathania	20010106042	7018282794	1 st Year Mech.Engg.
6.	Ms. Salini Varma	20010106046	8219650423	1 st Year Mech.Engg.
7.	Mr. Aseem Supan	20010107003	8627879381	1 st Year Text. Engg.
8.	Mr. Vanshika Sharma	20010107009	8278709656	1 st Year Text. Engg.
9.	Ms. Pratiksha		8219931235	2 nd Year Civil Engg.
10.	Mr. Karan Minhas		8219448972	2 nd Year Civil Engg.
11.	Mr. Prashant Chambyal		8219420817	3 rd Year Civil Engg.
12.	Mr. Rahul Thakur		8278804012	3 rd Year Civil Engg.
13.	Mr. Kartikey Sen		8219330715	4 th Year Civil Engg.
14.	Mr. Rahul Thakur		8219195710	4 th Year Civil Engg.
15.	Mr. Utkarsh Tripathi		8896329143	2 nd Year Text. Engg.
16.	Mr. Chirag Thakur		7018579770	3 rd Year Text. Engg.
17.	Mr. Aditya Chauhan		8219349275	4 th Year Text. Engg.
18.	Mr. Dikshant Gautam	18BT010420	8580626571	3 rd Year ECE
19.	Mr. Saksham Katwal	18BT010442	9817214050	3 rd Year ECE
20.	Mr. Chirag Thakur	17BT010418	8988193339	4 th Year ECE
21.	Mr. Anurag Verma	1901061015	9805415193	2 nd Year Mech. Engg.
22.	Ms. Avantika Bhardwaj	1901061018	7018535187	2 nd Year Mech. Engg.
23.	Mr. Kulshreshth Dogra	18BT010229	8278781865	3 rd Year Mech Engg.
24.	Mr. Kanika Thakur	18BT010229	7018976349	3 rd Year Mech Engg.
25.	Mr. Humanshu Sharma	17BT010223	9149721898	4 th Year Mech Engg.
26.	Mr. Manish	17BT010232	7983720328	4 th Year Mech Engg.

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At the very outset, the Director/Principal welcomed all the members of Student Welfare Committee and thereafter detailed discussion was held on the agenda items & expenditure incurred w.e.f. 01.09.2020 to 31.03.2021 from Student Welfare Fund. The following decisions were taken:-

Item No.1(i): Final approval of expenditure incurred on remuneration paid to faculty/staff engaged under Student Welfare Fund.

It was informed that a sum of ₹ 14,15,310.00 has been incurred on the remuneration/honorarium paid to faculty/staff engaged under Student Welfare Fund and the same was approved and ratified.

Item No.1(ii): Final approval of miscellaneous expenditure.

After discussion the misc. expenditure to the tune of ₹ 4,16,774-00 incurred on miscellaneous contingent expenditure during the above said period and the same was approved and ratified.

Item No.1(iii): Final approval of expenditure on Sweeping/ Cleanliness etc. outsourced Staff.

It was informed that a sum of ₹ 13,23,367-00 has been incurred on the out-sourced staff for sweeping/cleanliness activities of the Institution. After discussion, the expenditure was approved and ratified.

Item No.1(iv): Final approval of expenditure on NILEIT Outsourced Staff.

It was informed that a sum of ₹ 1,02,592-00 has been incurred on the salary of out-sourced staff i.e. Computer Assistant engaged through in this College. After discussion, the expenditure was approved and ratified.

Item No.1(v): Final approval of expenditure incurred on Journals.

After discussion, the expenditure to the tune of ₹ 1,59,829-00 incurred on College Magazines/journals was approved and ratified.

Item No.1(vi): Final approval of expenditure incurred on printing of "Internal Examination" material etc..

An expenditure of ₹ 27,200-00, was incurred on printing of "Internal Examination" materials for conducting House-Test & other academic activities. As such, the same was approved and ratified.

Item No. 2: Final approval of expenditure incurred on N.C.C. activities.

After discussion, the expenditure to the tune of ₹ 7,110-00 incurred on N.C.C. activities was approved and ratified.

Item No. 3: Final approval of expenditure incurred on News paper & Library books issue cards etc..

After discussion, the expenditure to the tune of ₹ 14,910-00 incurred on News papers and library books issue cards was approved and ratified.

Item No. 4: Final approval of expenditure incurred on Campus Beautification activities (Campus Development Fund).

After discussion, the expenditure to the tune of ₹ 9,510-00 incurred on campus beautification activities was approved and ratified.

Item No. 5: Final approval of expenditure incurred on the re-imburement of Tuition Fee.

After discussion, the expenditure to the tune of ₹ 15,000-00 incurred on re-imburement of 2nd semester **Tuition Fee** in favour of **Mr. Anurag Verma**, 2nd year **Mechanical Engineering** student, was approved and ratified.

Item No. 6: Final approval of expenditure incurred on practical examiners (i.e. TA/DA) at the end semester practical examination held from time to time.

It was informed that an expenditure to the tune of ₹ 35,199-00 has been incurred on T.A./D.A. of HPU (7576+9660+6474 = ₹23,710) & HPTU (4517 + 3300 + 3672= ₹11,489) of practical examiners at end semester practical examination held from time to time. The amount shown as advance was decided to be treated as expenditure.

Item No. 7: Final approval of expenditure incurred on POL for bus.

It was informed that an expenditure to the tune of ₹ 50,459 has been incurred for repair, maintenance and POL for the College buses. The same was approved and ratified.

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New Items :-

Student Welfare Fund Committee also approved the budget out of SWF for the period from 01.04.2021 to 31.03.2022 as per following details :-

Sr. No.	Name of Activity	Budget Approved
1.	Remuneration of Student Welfare Fund faculty/staff.	₹ 48.00 Lac's
2.	Payments of outsource agency of sweeping/cleanliness etc.	₹ 24.00 Lac's
3.	Payment to NILEIT for the engagement of Computer Assistant.	₹ 02.20 Lac's
4.	Organizing various events { Culturals & Technical } in the Institution from SWF	₹ 03.50 Lac's
5.	For organizing Sports Meet-2021.	₹ 02.00 Lac's
6.	Purchase of sports items during the Sports Meet.	₹ 00.50 Lac's
7.	Furnishing, repair and maintenance works related to Class Room's/Lab's/Workshop's in various Departments & Administrative Block. of College.	₹ 02.00 Lac's
8.	Passing /maintenance & repair of the Institutional Bus's/ Vehicles	₹ 02.50 Lac's
9.	Procurement & Installation of Notice Boards/Display Boards pertaining to academic/Anti-Ragging/Mandatory directions/singes etc. in Institutional/ Deptt./Campus.	₹ 00.50 Lac's
10.	Maintenance of Electrical/Water supply lines in Institutional Building (Block's A,B,C,D & E)/Campus, the financial aid to be provided from SWF.	₹ 00.50 Lac's
11.	Refund of Securities (Next Pass-Out Students June 2021)	₹ 11.00 Lac's
12.	To make expenditure out of SWF for meeting office related expenditure on recoupment basis from relevant head of a/c of state budget.	₹ 10.00 Lac's

13.	Furnishing, repair, maintenance works/minor civil works in block A, B, C & D (under sub head Campus Development Fund). [Work through HPPWD, Sundernagar as per the estimate].	₹ 06.69 Lac's
14.	Landscaping works for developing of green areas in front of Block-A and surrounding areas only. [Work through E.E. Division No.1, HPPWD, Mandi as per the estimate].	₹ 08.26 Lac's
15.	Repair and Maintenance of three numbers of lifts of this Institution in Block A, B & D. [Work through AE-Electrical, HPPWD, Sundernagar as per the estimate]..	₹ 08.53 Lac's
16.	Wall Painting of this Institute campus.	₹ 05.00 Lac's
17.	Purchase of momentous for Expert/Guest faculty.	₹ 00.50 Lac's
18.	Approval for the payment of ₹41500/- in favour of Director (TE) on account of purchase of Remote Controlled Inauguration equipment, subject to sanction from DTE S/Nagar	₹ 41,500/- only

It was also decided that all the unused sub-heads of Student Welfare Fund lying in-operative since 11.09.2017 may be closed and the balances of the same may be transferred to Student Welfare Fund main head with immediate effect.

The meeting was ended with a vote of thanks to the Chair.

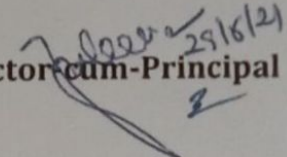
J. Anburaj 29/6/19
Director-cum-Principal

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Endst.No.GEC/SNR/SWF/2011- 3034 - 3048 Dated:30/06/2021

Copy to :-

1. The Director, Technical Education, Vocational & Industrial Training H.P. Sundernagar for information please.
2. All HODs / OICs / Applied Sci./Mech.Engg./Textile Engg./Civil Engg./ Electronics Engg./ Dean Student Welfare / Dean Academic/ T.P.O. / SPO / DC (F&A)/ Supdt. Grade-1/ P.A. to Director-cum-Principal for information and necessary action.
3. OIC- Website for uploading the Minutes on Institution website.
4. Student Notice Board.

 29/6/21
Director-cum-Principal