



**JawaharLal Nehru Govt. Engineering College  
Sundernagar, Distt. Mandi (HP)-175810**

**MINUTES OF THE MEETING WITH HODs/OICs/TPO HELD ON 29.08.2016  
AT 3.30 PM**

A meeting with the officers of JNGEC Sundernagar was held on 29.08.2016 at 3.30PM. The following were present:

1. Dr.S. P.Guleria, HOD Civil
2. Sh.B.D.Abrol, Training & Placement Officer
3. Sh.Gurmeet Singh, JC (F&A)
4. Sh.Achhar Singh, HOD (AS&H)
5. Dr.P.C.Chopra, HOD (AS&H) & Estate Officer
6. Sh.Amitesh Sharma, OIC Mech. Engg.
7. Sh.Parveen Kumar, OIC Textile Engg.
8. Ms. Nitasha Bisht, OIC Electronics & Communication Engg.
9. Sh.Ritesh Kaundal, Dean (Academics)
10. Sh.N.S.Yadav S.O. (F&A)
11. Sh.S.D.Negi, Supdt. Grade-I

At the very outset the Director/Principal welcomed all the officers and thanked them for their contribution for the successful completion of TEQIP-II Data Audit and Performance Audit conducted by Sh.Neeraj Uppal, Data Auditor on 25-26 August, 2016 and Prof. Pramod Kumar, Performance Auditor on 26-28 August, 2016 respectively. The Director-cum-Principal also shared the following views expressed by the Performance Auditor during his visit.

- i. That the TEQIP Performance Auditor appreciated the efforts made by the faculty and staff for TEQIP-II in the institution.
- ii. That the faculty should take keen interest for Research Projects in the remaining period of TEQIP-II Project which is going to conclude very shortly.
- iii. Concrete efforts have been made by the faculty and staff in establishing the State of the Art Labs almost in all the Departments and desired that every faculty member must involve themselves in conducting the practical during practical classes.
- iv. The Performance Auditor desired that more efforts should be made by the Training & Placement Officer for placement of students in the field of Civil and Mechanical Engineering.

*Nash*

Thereafter the followings points were deliberated and decided as under:

**Conduct of Alumni Meet and DECIBEL:**

It was decided that the Alumni Meet and Annual Cultural Festival i.e. DECIBEL-2016 may be organized on 7<sup>th</sup> of October, 2016 and the classes can be suspended on the said date for this purpose.

**Institution News Letter:**

The HODs/OICs were of the view that an Institute News Letter can be published twice in a year after each semester which may include the papers published in International/National Journals, Conferences by the faculty, faculty contribution in institutional activities, STCs attended, any particular achievement by any faculty as well as student and all other news related to the institute.

**Engagement of Part Time Doctor:**

The HODs/OICs were of the view that a part time Doctor may be engaged for the benefit of students. It was informed that a communiqué was made with the Director, Technical Education, HP Sundernagar in this regard on 13.05.2016 and he has sought the financial implication under Student Welfare Fund vide his letter No.STV(TE)H:B(2)8/SWF/16-38614 dated 24.5.2016. The matter was also taken up with the Registrar, NIT, Hamirpur by this office on 29.07.2016 who has informed that NIT Hamirpur has engaged a Medical Specialist/Doctor on Part Time basis purely on consolidated salary of Rs.10,000/- per hour per month + conveyance allowance of Rs.300/- per day. Therefore, the matter shall be taken up with the Director, Technical Education, HP, Sundernagar for the engagement of Medical Specialist/Doctor on the analogy of NIT Hamirpur @ Rs.10,000/- per hour per month or the Director, Health Services, HP may be requested for deployment of Doctor for at least two hours per day from Govt. Hospital in the JNGEC SNR.

The meeting ended with a vote of thanks to the Chair.

--

Endstt.No.GEC/SNR/Meetings/2016- 3351-3362

Dated:- 01-09-2016

Copy forwarded to:

1. All the HODs/OICs/TPO/Dean Academics/JC (F&A), SO (F&A), Supdt. Grade-I, PA to Director for information and necessary action.
2. Circulation amongst the faculty and staff for necessary action through email.

  
Director-cum-Principal