

To:

The Director-cum-Principal,
J.N.Govt.Engg.College, Sundernagar
Distt. Mandi(H.P.)-175018.

Sub: - Refund of Securities.

Sir,

With due respect it is stated that I have left the College after completion my four year degree course/leave the training in **M.Tech. Civil/B.Tech./Mech/Text /ECE /CSE/Civil Engg. 8thSemester in July,2026** , So you are requested to refund my securities.

NO DUES CERTIFICATE

1. Academic I/C -----

2. HOD/OIC -----

3. Sports Officer -----

4. Librarian -----

Hosteller only

5. Hostel Warden -----

Yours faithfully,

Signature

Name _____

Father's Name _____

Branch _____ Roll No. _____

Mobile No : _____

Allowed

Director-cum-Principal

SECURITIES

College Security = ₹ 2000-✓

Security Reg. No. _____

Library Security = ₹ 2000-✓

Page _____ Sr.No. _____

Hostel Security = ₹ 2000- Total: = ₹-only

Passed for ₹. ,000/-only(Rs. Thousand only)

Drawing & Disbursing Officer

RECEIPT

Received a sum of **Rs. ,000/-**(Rs.Thousand only) through NEFT/
vide **Ch. No.....**dated / /2026 from Director-cum-Principal, J.N.Govt. Engineering
College, Sundernagar on a/c of refund of my securities.

Bank A/C No. _____

Name of Bank/Branch _____

Bank IFSC No. _____

Signature

Name _____

Father's Name _____

Branch _____ Roll No. _____