

**INVITATION OF BIDS
FOR
SUPPLY AND REPLACEMENT OF BATTERIES OF UPS ALONG WITH BUY BACK OF
OLD BATTERY BANKS, REPAIR OF 10KVA ONLINE UPS & PURCHASE OF 3KVA
ONLINE UPS**



Last Date and Time of Submission: 20/01/2025 upto 04:00 PM

**J.N. GOVT. ENGINEERING COLLEGE
SUNDERNAGAR, DISTT. MANDI, HIMACHAL PRADESH
Telephones: 01907-267199, 267688
Website: www.jngec.ac.in**



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**SUPPLY AND REPLACEMENT OF BATTERIES OF UPS ALONG WITH BUY BACK OF
OLD BATTERY BANKS, REPAIR OF 10KVA ONLINE UPS & PURCHASE OF 3KVA
ONLINE UPS**

BID REFERENCE	: JNGEC/STR/COMPUTER CENTRE/2024
PRICE OF BIDDING DOCUMENT (NON-REFUNDABLE)	: (₹ 1000.00) (₹ ONE THOUSAND ONLY)
LAST DATE AND TIME FOR RECEIPT OF BIDS	: 20/01/2025 upto 04:00 PM
TIME AND DATE OF OPENING OF BIDS	: 21/01/2025 at 11:00 AM [Technical Bid] 22/01/2025 at 11:00 AM [Financial Bid]
PLACE OF OPENING OF BIDS	: O/O Director-cum-Principal J. N. Govt. Engg. College, Sundernagar Distt. Mandi (H.P.) Pin- 175018
ADDRESS FOR COMMUNICATION	: Director-cum-Principal J. N. Govt. Engg. College, Sundernagar Distt. Mandi (H.P.) Pin- 175018

INVITATION FOR BIDS

Date : 23/12/2024
Bid Reference : JNGEC/STR/COMPUTER CENTRE/2024

Director-cum-Principal, J. N. Govt. Engg. College, Sundernagar, Distt. Mandi (H.P.) Pin-175018 invites sealed bids (in 02 bid system) in offline mode from reputed and experienced Government agencies/Firms/Companies/Dealers/Contractors/Eligible Suppliers etc. who deal in similar nature of work as listed below:

Sr. No.	Particulars	Earnest Money Deposit (EMD)	Security Money (Performance Security)
1.	As Per Annexure-B	₹ 10,000.00 (₹ Ten Thousand Only)	₹ 30,000.00 (₹ Thirty Thousand Only)

The tender is invited under 02 bid system:-

The offer in two separate sealed envelopes marked as:

(a) Technical Bid

Technical offer shall be super-scribed with “**Technical Bid**” (Envelope 1).

(b) Financial Bid

Financial offer shall be super-scribed with “**Financial Bid: Commercial Offer**” (Envelope 2).

Both (Envelope 1 and 2) should be packed in third envelope (main envelope) containing both Technical as well as Commercial Offer Super-scribed by “**Tender for UPS Work**” addressed to **Director-cum-Principal, Jawaharlal Nehru Government Engineering College, Sundernagar, Distt. Mandi (H.P.) -175018.**

The complete tender in all respects must reach the office of **Director-cum-Principal, Jawaharlal Nehru Government Engineering College by hand/by post on or before January 20, 2025 upto 04:00 PM.**

The Technical Bids of the tender shall be opened by a committee constituted for the purpose by institute on 21/01/2025 at 11:00 AM and Financial Bids of technically qualified bidders shall be opened 22/01/2025 at 11:00 AM in the office of Director-cum-Principal, Jawaharlal Nehru Government Engineering College.

If the date fixed for opening of bids received is subsequently a holiday declared by Govt. of Himachal Pradesh, the revised schedule will be notified on institute’s website. However, in absence of such notification the bids will be opened on next working day, time and venue remaining unaltered.

OPENING OF BIDS:-

The purchaser will open all bids, in the presence of bidder’s or their representatives who choose to attend, at Jawaharlal Nehru Government Engineering College, Sundernagar, Distt. Mandi (H.P.). The bidder’s representatives who are present on the date of opening of tender

will have to sign as an evidence of their attendance. The bidder's names, bid prices, modifications or withdrawals, presence or absence of requisite bid security and such other details as the purchaser, at its discretion, may consider appropriate, will be announced on the respective dates and time of opening of the bids. The late bids shall be returned unopened to the bidder after completion of the process. Tender not opened shall not be considered for evaluation, irrespective of the circumstances.

DETAIL OF WORK:-

1. Technical Details/Specifications:

Sr. No.	Particulars
1.	As Per Annexure-B

2. General Conditions for Bidding:

(i). **Tender Fee:** An tender fee of ₹ 1,000.00 (Non Refundable) shall be deposited in the form of Demand Draft, payable to the Director-cum-Principal, Jawaharlal Nehru Government Engineering College, Sundernagar, Mandi (HP)-175018, packed in Envelope 1 (Technical Bid Envelope) of the tender document failing which the tender/quotation will be rejected straightway.

(ii). **Earnest Money:** An earnest money of ₹ 10,000.00 (₹ Ten Thousand Only) shall be deposited in the form of Demand Draft/FDR, payable to the Director-cum-Principal, Jawaharlal Nehru Government Engineering College, Sundernagar, Mandi (HP)-175018, packed in Envelope 1 (Technical Bid Envelope) of the tender document failing which the tender/quotation will be rejected straightway.

The EMD of the successful bidder shall remain with the institute till the submission of performance security as stated herein or in work/supply order. Any breach in terms and conditions of this document or work/supply order by the successful bidder may lead to penalty from EMD submitted.

The earnest money deposit will be refunded to the unsuccessful bidders after 7 days of the award of tender/work. No interest will be paid on earnest money remaining with the institute.

The firm who are registered with MSME/ Or Small Scale Industries (SSI) is exempted to submit the tender fee and EMD (copy of appropriate/relevant registration must be provided along with the technical bid, failing which the tender/quotation will be rejected straightway).

(iii). **Performance Security:** Within seven days of receipt of the notification of contract award, the supplier shall furnish performance security to the purchaser for an amount of ₹ 30,000.00 (₹ Thirty Thousand Only), which is valid for upto three years (36 months). The proceeds of performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete its obligations under the contract. The performance security shall be denominated in Indian Rupees and shall be in form of FDR/Bank Guarantee for a period of three years (36 months) **Pledged in the Name of Director-cum-Principal, J. N. Govt. Engg. College Sundernagar, Distt. Mandi (H.P.): 175018.** The performance security will be discharged by the purchaser and returned to the supplier after completion of the supplier's performance obligations.

3. Technical Bid:

Technical Bid Envelope (Envelope 1) should contain the following documents:

- (i) GST number document,
- (ii) PAN number document,
- (iii) Bidder is required to give evidence of undertaking similar projects. Bidder must have minimum 3 years experience of handling such jobs (not in earlier than five years) and must enclose latest certificate/relevant documents in this regard. For fulfilling this criteria, any one of the following documents may be considered as valid proof for meeting the experience criteria:
 - (a). Purchase order copy along with invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
 - (b). Execution certificate by client with order value.
 - (c). Any other document in support of order execution like third party inspection release note etc.,
- (iv) Duly filed income tax returns or certified balance sheets of last three financial years,
- (v) Bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to attach undertaking to this effect with bid,
- (vi) Price of bidding document i.e. Tender Cost/Fee [Non-Refundable] amounting to ₹ 1,000.00 (₹ One Thousand Only) in the form of DD from any nationalized bank in favour of Director-cum-Principal, J. N. Govt. Engg. College, Sundernagar, Distt. Mandi (H.P.) Pin- 175018,
- (vii) Refundable Earnest Money amounting to ₹ 10,000.00 (₹ Ten Thousand Only) in the form of DD/FDR from any nationalized bank in favour of Director-cum-Principal, J. N. Govt. Engg. College, Sundernagar, Distt. Mandi (H.P.) Pin- 175018,
- (viii) General information form (**Annexure-A**).

4. Financial Bid:

The financial bid of only those bidders will be opened who are declared technically qualified. Bidders are required to quote the rate as per the format attached at **Annexure-B** and placed in the sealed envelope superscripted **Financial Bid: Commercial Offer (i.e. Envelope 2)**. The taxes such as GST/service tax etc. if charged as per rules are to be mentioned clearly. Not mentioning of any taxes will automatically be considered as inclusive in unit.

Please Note: Each page of the quotation document must be properly signed with proper seal by the bidder. Hypothetical and conditional quotations will not be entertained. The bid offer submitted by the bidder should be valid for six months. Bidders may visit the JNGEC campus and inspect the non-working online UPS lying at institutional computer center for submitting appropriate estimate for its repair.

5. Terms and Conditions:-

(i). Payment:

The supplier's request(s) for payment shall be made to the purchaser in writing, accompanied by an invoice describing, as appropriate, the items delivered and the services performed, and by documents, submitted pursuant to clause, and upon fulfilment of other obligations stipulated in the contract. No advance payment will be made. The payment shall be released only on the basis of satisfactorily completion report from the committee constituted at institute level.

(ii). Clarification of Bidding Documents:

A prospective bidder requiring any clarification of the bidding documents may notify the purchaser in writing or by telex or email or fax at the purchaser mailing address indicated in the Invitation for Bids. The purchaser will respond in writing to any request for clarification of the bidding documents which it receives not later than 7 days prior to the dead line for submission of tenders prescribed by the purchaser. Written copies of the purchaser's response (including an explanation of query but without identifying the source of inquiry) will be sent to all prospective bidders which have received the bidding documents by main office of Jawaharlal Nehru Government Engineering College, Sundernagar or by post.

(iii). Amendment of Bidding Documents:

At any time prior to the deadline for submission of bids, the purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents by amendment. All prospective bidders who have received the bidding documents will be notified of the amendment in writing or by telex or by fax or by e-mail, and will be binding on them. In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the purchaser, at its discretion, may extend the deadline for the submission of bids.

(iv). Transportation:

The supplier is required under the contract to transport the item(s)/material(s) to the specified place of destination within institute and at the specified place. The transportation to such place of destination at institute premises will include insurance and shall be arranged by the supplier and the related cost shall be included in the contract price. It will be sole responsibility of supplier to deliver and installation of the material at the specified place, failing which, no payment will be released. Item(s)/Material(s)/Goods should be **FOR Jawaharlal Nehru Government Engineering College, Sundernagar, Distt. Mandi (H.P.)-175018.**

(v). Late Bids:

Any bid received by the purchaser after the deadline for submission of bids prescribed by the purchaser will be rejected and/or returned unopened to the supplier.

(vi). Taxes and Duties:

Suppliers shall be entirely responsible for payment of all taxes, duties, license fees, octroi, road permits, etc., incurred until delivery and installation of the contracted item(s)/material(s)/goods to the purchaser.

(vii). The single offer without complete documents mentioned above will be rejected and no correspondence in this regard will be sent to the bidder.

(viii). The supplier will have to provide transportation of material(s)/item(s) to the specified place within the bid cost. Rate quoted should include all charges like transportation, delivery, carriage to specified place in the institution where material(s)/item(s) have to be installed or other type of charges (if any).

(ix). The quantity mentioned in the technical details/specifications column of this bid document is tentative and may increase or decrease.

(x). The conditional tenders/ incomplete tender/ tender without earnest money/without tender cost or tenders received after due date will be summarily rejected.

(xi). The successful bidder shall not sub-contract or assign all or any part of the work to any third party.

(xii). The entire work is of a time bound nature and successful bidder will have to execute work within the stipulated time as mentioned in the work/supply order.

(xiii). The party shall be responsible for any kind of lapses, duplicating or for transferring the work to any other firm and for the consequences arising out of it, this institute will have the power to take action including imposing the penalty as deems proper.

(xiv). In case of any delay in the job, the party concerned will be responsible and this institute will have the power to impose penalties as specified in this tender document or as deems proper. The party concerned will have to abide by the decision of the institute.

(xv). For every damaged/defective stores, the replacement of such stores shall be affected by the supplier within a reasonable time to avoid unnecessary delay in the intended usage of the stores.

(xvi). If a successful bidder refuses to do the allotted work or delays working unnecessarily, then allotment order can be cancelled, concerned firm can be blacklisted and earnest money/security money is liable to be forfeited.

(xvii). Bidders shall quote only those products in the bid which are not obsolete in the market and has at least three years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

(xviii). Installation, commissioning, testing, configuration, training (if any-whichever is applicable as per scope of supply) is to be carried out by the supplier.

(xix). The Director-cum-Principal, reserves the right to cancel the tender without assigning the reason thereof. In any case, decision taken by the Director-cum-Principal of this institute will be treated as final and binding.

(xx). Jurisdiction:

All legal dispute(s) will be settled within the jurisdiction of Sundernagar District Mandi, Himachal Pradesh Only.

Annexure-A

General Information Form

1.	Name of the Firm	
2.	Address of the Firm	
3.	PAN Number	
	PAN Document Attached (Say Yes/No)	
4.	GST Number	
	GST Number Document Attached (Say Yes/No)	
5.	Duly Filed Income Tax Returns/Certified Balance Sheets of Last Three Financial Years Attached (Say Yes/No)	
6.	Demand Draft No. (Tender Fee)	
	Name of Bank/Branch	
	Date of Issuing	
7.	EMD DD No./ FDR No.	
	Name of Bank/Branch	
	Date of Issuing	
8.	Experience Certificate(s) Attached (Say Yes/No)	
9.	Certificate w.r.t. clause 3(v) of tender document Attached (Say Yes/No)	

(Signature of the Bidder
with Stamp/Seal)

**Annexure-B
Price Bid Format**

Sr. No.	Particulars	Quantity	Rate Quoted/ Offered Per Unit	Total Amount without Taxes	GST (if any)	Total Amount	Less Old Battery Amount (Per Unit) Through Buy Back	Less Old Battery Total Amount Through Buy Back	Grand Total
(A)	(B)	(C)	(D)	(E) [C × D]	(F)	(G) [E + F]	(H)	(I) [C × H]	(J) [G - I]
1.	12V/26AH SMF-VRLA Batteries (including all charges, transportation, installation, dismantle and UPS maintenance), Warranty: 2 or 3 years, Applications: Online UPS, Power Packs, Laboratory Equipment etc., Battery Type: Lead-Acid battery with suspended electrolyte: Leak-Proof, Operating Environment: 0-40°C	32 Nos.			@ ____% =				
2.	12V/65AH SMF-VRLA Batteries (including all charges, transportation, installation, dismantle and UPS maintenance), Warranty: 2 or 3 years, Applications: Online UPS, Power Packs, Laboratory Equipment etc., Battery Type: Lead-Acid battery with suspended electrolyte: Leak-Proof, Operating Environment: 0-40°C	40 Nos.			@ ____% =				

Sr. No.	Particulars	Quantity	Rate Quoted/ Offered Per Unit	Total Amount without Taxes	GST (if any)	Total Amount
(I)	(II)	(III)	(IV)	(V) [III × IV]	(VI)	(VII) [V + VI]
3.	Repair of 10KVA online UPS System (Make-Numeric, Digital HPE 11 100)	01 No.			@ ____% =	
4.	True Online UPS System with IGBT Based Technology with Battery: Rating: 3 KVA, Battery: 12V/26AH SMF-VRLA, Battery Type: Lead-Acid battery with suspended electrolyte: Leak-Proof, No. of Batteries: 8, Warranty: 2 or 3 Years, Accessories: Rack for Batteries, UPS should be complete with trolley for battery bank, cables and connectors etc.	01 No. Complete Set			@ ____% =	

Note: No cutting/overwriting is allowed. Any discrepancy shall lead to rejection. Rates should be quoted/offered in INR only. Evaluation will be based on total value wise evaluation method (for all items mentioned at Sr. No. 1, 2, 3, 4).

(Signature of the Bidder with Stamp/Seal)