



J. N. GOVT. ENGINEERING COLLEGE
SUNDERNAGAR, DISTT. MANDI, HIMACHAL PRADESH
Telephones: 01907-267199, 267688
Website: www.jngec.ac.in, E-mail: jngechp@yahoo.co.in

No.: GEC/SNR/TWASK/2025- **5835**

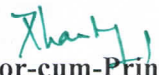
Dated: **27**/10/2025

NOTICE INVITING TENDER

The Director-cum-Principal Jawaharlal Nehru Govt. Engineering College Sundernagar, Distt. Mandi (H.P.) invites sealed bids/tenders under two-bid system from interested firms/parties/companies/individuals/societies etc. for providing catering services during institute's annual cultural cum technical function "TWASK-2025" to be held on 14th - 15th November, 2025 as per terms and conditions laid down in the bid document. The complete set of tendering documents can be downloaded from the official website of institute i.e., www.jngec.ac.in.

1. Price of bidding document (non- refundable): ₹ 500.00 (₹ Five Hundred Only)
2. EMD (Refundable): ₹ 10,000.00 (₹ Ten Thousand Only)
3. Pre-Bid Meeting: 03rd November, 2025 at 3:30 PM
4. Last date and time for Receipt of bid: 10th November, 2025 upto 01:00 PM
5. Time and date of Opening of bids: 10th November, 2025 at 03:00 PM
(Technical Bid)
11th November, 2025 at 12:00 Noon
(Financial Bid)

The tender fee i.e. price of bidding document should be submitted alongwith the technical bid in the shape of D.D. in favour of Director-cum-Principal, Jawaharlal Nehru Government Engineering College, Sundernagar, Mandi (HP)-175018. Earnest money in the shape of DD/FDR in favour of Director-cum-Principal, Jawaharlal Nehru Government Engineering College, Sundernagar, Mandi (HP)-175018 is to be attached alongwith technical bid. No earnest money in cash shall be accepted. The Director-cum-Principal, Jawaharlal Nehru Government Engineering College, Sundernagar, Distt. Mandi (HP) reserves the right to accept or reject the application without assigning any reason.


Director-cum-Principal
J.N. Govt. Engineering College

**INVITATION OF BIDS
FOR
PROVIDING CATERING SERVICES
DURING TWASK-2025
(14th & 15th NOVEMBER, 2025)**



Last Date and Time of Submission: 10th November, 2025 upto 01:00 PM

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INVITATION OF BIDS
FOR
PROVIDING CATERING SERVICES
DURING TWASK-2025
(14th & 15th NOVEMBER, 2025)

BID REFERENCE	: GEC/SNR/TWASK/CATERING/2025
PRE-BID MEETING	: 03 rd November, 2025 at 3:30 PM
LAST DATE AND TIME FOR RECEIPT OF BIDS	: 10 th November, 2025 upto 01:00 PM
TIME AND DATE OF OPENING OF BIDS	: 10 th November, 2025 at 03:00 PM [Technical Bid] 11 th November, 2025 at 12:00 Noon [Financial Bid]
PLACE OF OPENING OF BIDS	: O/O Director-cum-Principal, J. N. Govt. Engg. College, Sundernagar Distt. Mandi (H.P.) Pin- 175018
ADDRESS FOR COMMUNICATION	: Director-cum-Principal, J. N. Govt. Engg. College, Sundernagar Distt. Mandi (H.P.) Pin- 175018

INVITATION FOR BIDS

Date : 27/10/2025
Bid Reference : GEC/SNR/TWASK/ CATERING/2025

Director-cum-Principal, J. N. Govt. Engg. College, Sundernagar, Distt. Mandi (H.P.) Pin-175018 invites sealed bids from interested firms/parties/companies/individuals/societies etc. for serving Lunch (Mandyali Dham), Dinner to students, guests and duty staff during two days annual cultural cum technical function “TWASK-2025” to be held on 14th - 15th November, 2025 in this institution.

Sr. No.	Name of Work	Estimated Bid Value (Approximate)	Earnest Money Deposit (EMD)
1.	For serving Lunch (Mandyali Dham) to students, guests and duty staff during two days annual cultural cum technical function “TWASK-2025” to be held on 14 th - 15 th November, 2025	₹ 1,25,000.00 (₹ One Lakh Twenty Five Thousand Only)	₹ 10,000.00 (₹ Ten Thousand Only) Refundable In shape of DD/FDR in favour of “Director-cum-Principal”, JNGEC, Sundernagar

- (a) Price of bidding document (non-refundable) : (₹ 500.00) (₹ Five Hundred Only)
- (b) Pre-Bid Meeting : 03rd Nov., 2025 at 3:30 PM
- (c) Last date and time for receipt of bid : 10th Nov., 2025 upto 01:00 PM
- (d) Time and date of opening of bids : 10th Nov., 2025 at 03:00 PM [Technical Bid]
11th Nov., 2025 at 12:00 Noon [Financial Bid]
- (e) Place of opening of bids : O/O Director-cum-Principal,
J. N. Govt. Engg. College
Sundernagar, Distt. Mandi (H.P.)
- (f) Address for Communication : Director-cum-Principal, J. N. Govt. Engg.
College Sundernagar, Distt. Mandi (H.P.)

The tender is invited under 02 bid system:-

The offer in two separate sealed envelopes marked as:

(a) Technical Bid

Technical offer shall be super-scribed with “**Technical Bid: Tender for TWASK-2025 Catering**” (Envelope 1).

(b) Financial Bid

Financial offer shall be super-scribed with “**Financial Bid: Tender for TWASK-2025 Catering**” (Envelope 2).

Both (Envelope 1 and 2) should be packed in third envelope (main envelope) containing both Technical as well as Financial Bid Envelopes Super-scribed by “**Tender for TWASK-2025 Catering**” addressed to **Director-cum-Principal, Jawaharlal Nehru Government Engineering College, Sundernagar, Distt. Mandi (H.P.) -175018.**

The complete tender in all respects must reach the office of **Director-cum-Principal, Jawaharlal Nehru Government Engineering College by hand/by post on or before 10th November, 2025 upto 01:00 PM.**

The technical bids of the tender shall be opened by a committee constituted for the purpose by institute on the same day i.e. 10/11/2025 at 03:00 PM and financial bids of technically qualified bidders only shall be opened on 11/11/2025 at 12:00 Noon in the office of Director-cum-Principal, Jawaharlal Nehru Government Engineering College.

If the date fixed for opening of bids received is subsequently a holiday declared by Govt. of Himachal Pradesh, the revised schedule will be notified on institute’s website. However, in absence of such notification the bids will be opened on next working day, time and venue remaining unaltered.

OPENING OF BIDS:-

The purchaser will open all bids, in the presence of bidder’s or their representatives who wish to attend, at Jawaharlal Nehru Government Engineering College, Sundernagar, Distt. Mandi (H.P.) on scheduled day and time. The bidder’s representatives who are present on the date of opening of tender will have to sign as an evidence of their attendance. The bidder’s names, bid prices, modifications or withdrawals, presence or absence of requisite bid security and such other details as the purchaser, at its discretion, may consider appropriate, will be announced on the respective dates and time of opening of the bids. The late bids shall be returned unopened to the bidder after completion of the process. Tender not opened shall not be considered for evaluation, irrespective of the circumstances.

DETAIL OF WORK:-

(i). Scope:-

To provide nutritious, hygienic, and freshly prepared meal for approximately 1200-1300 persons during institute’s annual cultural cum technical function to be held on 14th-15th November, 2025. The food will be served in institute’s multipurpose hall/ground floor of Block-B. The bidders should have sufficient number of plates/man powers to serve the food i.e. lunch (mandyali dham) as per the menu mentioned below. Hygienic food shall be served by the caterer alongwith complete cleanliness at the place and same will be checked and certified by the committee of institute.

(ii). Required Items:-

Sr. No.	Particulars
1	Lunch (Mandyali Dham): Rice, Meetha (Badana), Dal Dhotuan, Khatta (Kadu), Rajmah, khatta koal, Daal Mash, Jhol (Khari), Drinking Water, Pattal, Chattai/Gaddi

(iii). General Conditions for Bidding:-

(1). Tender Fee: An tender fee of ₹ 500.00 (Non Refundable) shall be deposited in the form of Demand Draft, payable to the Director-cum-Principal, Jawaharlal Nehru Government Engineering College, Sundernagar, Mandi (HP)-175018, packed in Envelope 1 (Technical Bid Envelope) of the tender document failing which the tender/quotation will be rejected straightway.

(2). Earnest Money: An earnest money of ₹ 10,000.00 (₹ Ten Thousand Only) shall be deposited in the form of Demand Draft/FDR, payable to the Director-cum-Principal, Jawaharlal Nehru Government Engineering College, Sundernagar, Mandi (HP)-175018, packed in Envelope 1 (Technical Bid Envelope) of the tender document failing which the tender/quotation will be rejected straightway.

The EMD of the successful bidder shall remain with the institute till the completion of work/receiving of satisfactory performance certificate from the committee of the institute. Any breach in terms and conditions of this document or work/supply order by the successful bidder may lead to penalty from EMD submitted.

The earnest money deposit will be refunded to the unsuccessful bidders after two days of the award of tender/work. No interest will be paid on earnest money remaining with the institute. However, the L-1 bidder may have the option to get his EMD adjusted in security deposit.

The firm who is registered with MSME/ Or Small Scale Industries (SSI) is exempted to submit the tender fee and EMD (copy of appropriate/relevant registration must be provided along with the technical bid, failing which the tender/quotation will be rejected straightway).

(3). Performance Security: Security deposit of ₹ 10,000.00 (₹ Ten Thousand Only) should be deposited by the L-1 bidder before issue of award letter in the shape of DD/FDR in favour of Director-cum-Principal, J. N. Govt. Engg. College Sundernagar, Distt. Mandi (H.P.): 175018 and that may be refundable on the satisfaction of service certified by the concerned committee. In case of any breach/non compliance of orders the same can be forfeited.

(iv). Technical Bid:-

Technical Bid Envelope (Envelope 1) should contain the following documents:

- 1) **PAN Number Document,**
- 2) **Contractor should be a registered contractor/service provider either with Department of Health Safety and Regulations H.P. to ensure quality food (Copy of fssai certificate must be attached) or Himachal Pradesh Tourism Department (Copy of relevant registration must be attached),**
- 3) **Price of Bidding Document i.e. Tender Cost/Bid Price [Non-Refundable] amounting to ₹ 500.00 (₹ Five Hundred Only) in the form of DD in favour of Director-cum-Principal, J. N. Govt. Engg. College, Sundernagar, Distt. Mandi (H.P.) Pin- 175018,**
- 4) **Refundable Earnest Money amounting to ₹ 10,000.00 (₹ Ten Thousand Only) in the form of DD/FDR in favour of Director-cum-Principal, J. N. Govt. Engg. College, Sundernagar, Distt. Mandi (H.P.) Pin- 175018,**
- 5) **Undertaking (Annexure-B),**
- 6) **Declaration/Undertaking (Annexure-C),**

- 7) **Checklist (Annexure-D),**
- 8) **Udyam Registration Certificate (if applicable).**

(v). Financial Bid:-

The financial bid of only those bidders will be opened who are declared technically qualified. The financial bid of technically non-responsive bidder shall not be opened. Bidders are required to quote the rate as per the format attached at **Annexure-A** and placed in the sealed envelope superscripted **Financial Bid: Tender for TWASK-2025 Catering (i.e. Envelope 2).**

Please Note: Each page of the quotation document must be properly signed by the bidder. Hypothetical and conditional quotations will not be entertained. The bid offer submitted by the bidder should be valid for ninety days.

(vi). Terms and Conditions:-

1. Clarification of Bidding Documents

- 1.1 A prospective bidder requiring any clarification of the bidding documents may notify the purchaser during the pre-bid meeting indicated in the invitation for bids. The purchaser's response will be sent to all prospective bidders which have received the bidding documents.

2. Amendment of Bidding Documents

- 2.1 At any time prior to the deadline for submission of bids, the purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents by amendment.
- 2.2 All prospective bidders who have received the bidding documents will be notified of the amendment in writing or by e-mail, and will be binding on them.
- 2.3 In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the purchaser, at its discretion, may extend the deadline for the submission of bids.

3. Late Bids

- 3.1 Any bid received by the purchaser after the deadline for submission of bids prescribed by the purchaser will be rejected and/or returned unopened to the supplier.

4. Modification and Withdrawal of Bids

- 4.1 No bid/ tender may be modified subsequent to the deadline for submission of tender.

5. Validity

- 5.1 The bid must be valid for a period of at least 90 days from the date of closing of the tender. The overall offer for the assignment and bidder's offer shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected. In case the tenderer withdraws, modifies or change his offer during the validity period, bid is liable to be rejected and the earnest money deposit shall be forfeited without assigning any reason thereof. The tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of the original tender.

6. Opening of Tender by the Purchaser

- 6.1 The purchaser will open all bids, in the presence of suppliers'/representatives who choose to be present at J.N. Govt. Engg. College, Sundernagar, Distt. Mandi (H.P.) on 10th November, 2025 at scheduled time mentioned in the invitation for bids. The supplier's representatives, who are present on the date of opening of tender, will have to sign as an evidence of their attendance. In the event of the specified date of bid opening being declared a holiday for the purchaser, the bids shall be opened at the appointed time and location on the next working day.
- 6.2 The supplier's names, tenders modifications or withdrawals, tenders prices, and the presence or absence of requisite bid security and such other details as the purchaser, at its discretion, may consider appropriate, will be announced on the respective dates and time of opening of the bids. The late bids shall be returned unopened to the bidder after completion of the process.
- 6.3 Tender not opened shall not be considered for evaluation, irrespective of the circumstances.

7. Transportation

- 7.1 The supplier is required under the contract to transport the item(s)/material(s) to the specified place of destination within institute and at the specified place. The transportation to such place of destination at J.N. Govt. Engg. College, Sundernagar, Distt. Mandi (H.P.) will include insurance and shall be arranged by the supplier and the related cost shall be included in the contract price. It will be sole responsibility of supplier to deliver the material at the specified place, failing which, no payment will be released.
- 7.2 Item(s)/Material(s)/Goods/Service(s) should be **FOR J.N. Govt. Engg. College, Sundernagar, Distt. Mandi (H.P.).**

8. Payment

- 8.1 The supplier's request(s) for payment shall be made to the purchaser in writing, accompanied by an invoice describing, as appropriate, the items/goods delivered and the services performed, and by documents, submitted pursuant to clause, and upon fulfillment of other obligations stipulated in the contract. No advance payment will be made. The payment shall be released only on the basis of satisfactorily completion/verification report of the designated committee of the institute. Final payment will be released after deducting all Govt. taxes and deductions due to poor quality of work, if any, observed during the function.

9. Taxes and Duties

- 9.1 Suppliers shall be entirely responsible for payment of all taxes, duties, license fees, octroi, road permits, etc., incurred until delivery and installation of the contracted item(s)/material(s)/goods to the purchaser.

10. Jurisdiction

- 9.1 All the legal dispute will be settled within the jurisdiction of Sundernagar District Mandi, Himachal Pradesh Only.

11. Other Conditions

- 11.1 The boarding, lodging and fooding of the manpower should be borne by the supplier/contractor itself.
- 11.2 The mentioned dates of function are tentative and may change depending upon the decision of the institute's administration.
- 11.3 In case of receipt of single bid/single eligible tender, the Director-cum-Principal reserves the right to award the work on the recommendation of institute committee.
- 11.4 If the venue is changed then no extra payment is payable to successful bidder. The location in case of bad weather may be changed to nearby areas within 5 kms.

- 11.5 Quantities, requirements and specifications given are approximate and may vary as per site conditions. Institute reserves the right to increase/decrease/delete the requirement.
- 11.6 It is the sole responsibility of supplier/contractor to take care of items during the event. Any damage caused due to natural calamities will be borne by supplier/contractor. Institute will not be held responsible in such situation.
- 11.7 Institute reserves the right to seek any clarifications after opening of financial bids if necessary.
- 11.8 If the bid is beyond the reasonable market rates even after the negotiation, it shall be outrightly rejected even if it is L-1 and the decision of the institute's committee, in this regard, shall be final.
- 11.9 In case of equal rates of the qualified bidders, the decision will be taken through draw of lots. If it is observed by the committee or the college administration that any bidder is involved in any unfair trade practices/malpractices, the bidder(s) will be liable to be rejected and appropriate action may be initiated, including blacklisting.
- 11.10 The work is to be executed as per work order given by the institute.
- 11.11 For any emergency situation, the contractor will provide solution related to his work at no extra cost.
- 11.12 All precautionary safety measures should be adopted by the contractor. The institute shall not be responsible for any mishapening and loss caused due to the negligence of the supplier/contractor; therefore, agency is required to take the extraordinary care, keeping in view the sanctity of the event.
- 11.13 The representatives of the firm/contractor should be available on mobile to enable the institute to contact them in emergency situation. Therefore, mobile nos. of key persons must also be provided to the institute authorities.
- 11.14 The firm/bidder should not be blacklisted or defaulter from any of Govt. Department/Institutions, a declaration (Annexure-C) in this regard should also attached with technical bid. Any deviation/violation if found later on will attract the forfeiture of EMD/Performance Security and legal action accordingly.
- 11.15 The successful bidder as to follow the instructions of the Officer in-charge. The food should be prepared as per the menu attached with work order/directions given by Officer in-charge of concerned committee. For any short coming, immediate improvement shall be made by contractor. In case poor quality food is served/any violation caterer shall be responsible and penalty of fine (from Rs. 1000/- to Rs. 5000/- per incident)/cancellation of award/forfeiture of security deposit may be imposed.
- 11.16 Hygienic food shall be served by the caterer alongwith complete cleanliness at the place and same will be checked and certified by the committee of the institute.
- 11.17 **The bidders will be responsible for all necessary arrangements such as fuel, accessories required for cooking and accessories, plates, cups, drinking water etc. for serving the food.**

Annexure-A
(to be submitted in financial bid envelope)

Price Bid Format

Sr. No.	Particulars	Qty. Required (Approximate)	Lump-Sum Offered Rate Including All Taxes
1.	Lunch (Mandyali Dham): Rice, Meetha (Badana), Dal Dhotuan, Khatta (Kadu), Rajmah, khatta koal, Daal Mash, Jhol (Khari), Drinking Water, Pattal, Chattai/Gaddi	1200-1300	

Note: – All items mentioned above must include all labor charges, loading-unloading charges, carriage as no extra payment shall be made. L-1 will be decided on the basis of lowest offered rate.

Signature of the Bidder:

Contact No.:_____

Annexure-B

Undertaking

(to be submitted in technical bid envelope)

I.....(Name & Address of the firm/contractor) hereby declare that I have read the tender document thoroughly and understand the scope of work before quoting the rate of each items. I further declare that I have visited the site/sites as mentioned in tender document before quoting the rates. I also declare that my rates are reasonable/prevaling market rates and I have not quoted the lower rates anywhere else for similar items. Further, I will perform all the work up to the satisfaction of the authority and for any violation penalty can be imposed on me as per the terms and conditions of tender document and prevailing law.

Signature of the Bidder:

Name of Authorized Person:_____

Address:_____

Contact No.:_____

Annexure-C

Undertaking **(to be submitted in technical bid envelope)**

I.....(Name & Address of the firm/contractor) hereby declare that my firm/I have never been blacklisted, debarred or declared a defaulter by any Government Department/Institution in India. I further declare that my firm/I possesses adequate professional expertise, skilled manpower, and necessary infrastructure to successfully handle the required arrangements under this bid. For any violation penalty can be imposed on me as per the terms and conditions of tender document and prevailing law.

Signature of the Bidder:

Name of Authorized Person:_____

Address:_____

Contact No.:_____

Annexure-D

Checklist

(to be submitted in technical bid envelope alongwith the following documents)

The technical bid should contain the following documents (self attested) sealed in separate cover. The financial bid will be open only of those bidders who qualify the technical parameters based on the following documents. All these documents must be containing in Technical Bid:-

Sr. No.	Document Type	Attached (Say Yes/No)
1.	PAN Number Document	
2.	Registration Certificate with Department of Health Safety and Regulations H.P. or Himachal Pradesh Tourism Department	
3.	D.D. of Tender Fee (₹ 500.00)	
4.	D.D./FDR of EMD (₹ 10,000.00)	
5.	Undertaking (Annexure-B)	
6.	Declaration/Undertaking (Annexure-C)	
7.	Checklist (Annexure-D)	
8.	Udyam Registration Certificate (if applicable)	

Signature of the Bidder:

Name of Authorized Person:_____

Address:_____

Contact No.:_____